

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, March 14, 2006

The Brookings County Board of County Commissioners met in regular session on Tuesday, March 14, 2006, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, and Deanna Santema. Emil Klavetter was absent for personal reasons. Also present: Stephanie Vogel, Kristin Olsen, Kelly Bakken, David Swisher, Robert Hill, Jan Willmott, Joyce Dragseth, Martin Stanwick, Patti Guthrie, Donna Ramsay, Brian Eclov and John Kubal.

CALL TO ORDER

Chairperson Falken called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the March 14, 2006 Commission Meeting, and the minutes from the March 7, 2006 Commission Meeting.

Welfare Matters: Case # 06-034 for utilities was approved; Case # 06-004A for utilities was approved; Case # 06-026 for hospital was denied.

Travel/Education: Steve Tietjen and Mike Stoltenburg to go to Minneapolis, MN on April 30 - May 4, 2006 to attend a Death Investigation Seminar. Joyce Caugherty to go to Sioux Falls, SD on March 15, 2006 to work in the Sioux Falls Office. Joyce Dragseth, Cyndi Ault, and Larry Klingbile to go to Sioux Falls, SD on March 24, 2006 to attend a Retirement Party.

ROUTINE BUSINESS

Motion by Negstad, seconded by Santema, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion Carried. A&D CAMPERS INC,SUPPLIES & MATERIALS \$62.60; ACE HARDWARE,SUPPLIES & MATERIALS \$14.99; ACTION PROCESS SERVING,COURT CASE EXPENSE \$63.70; AGFIRST FARMERS COOP,SUPPLIES & MATERIALS \$18.86; ALLIED OIL & SUPPLY,GASOLINE/VEHICLE MAINT. \$1839.36; ANAWSKI, MARK D.,PAYROLL RECEIVABLE/EMPLOY \$500.00; ANDERSEN, SHANE,TRAVEL & CONFERENCE \$10.24; ARCHER, MATTHEW,PAYROLL RECEIVABLE/EMPLOY \$500.00; AT&T,TELEPHONE \$107.62; AULT, CYNDI,PAYROLL RECEIVABLE/EMPLOY \$500.00; AURORA AUTO BODY & GLASS,REPAIRS & MAINTENANCE \$30.00; AUTO BODY SPECIALTIES,SUPPLIES & MATERIALS \$.84; BAKKEN, KELLY,PAYROLL RECEIVABLE/EMPLOY \$500.00; BECKMAN, EUGENE & SONS,SUPPLIES & MATERIALS \$164.11; BOB BARKER COMPANY,SUPPLIES & MATERIALS \$285.15; BP OF BROOKINGS INC.,GASOLINE/VEHICLE MAINT. \$268.06; BROOKINGS AUTO MALL INC,REPAIRS AND MAINTENANCE \$3179.09;

BRKGS. CITY UTILITIES,DATABASE SERVICE-BMU \$10149.32; BROOKINGS UTILITIES, UTILITIES \$252.10; BRKGS DAILY REGISTER,SUPPLIES & MATERIALS \$1316.61; BROOKINGS ENGRAVING,SUPPLIES & MATERIALS \$72.00; BROOKINGS INN,LEPC \$152.03; BROOKINGS PUBLIC LIBRARY,OTHERS (BRKGS. LIBRARY) \$6250.00; BROWN, DENISE,PAYROLL RECEIVABLE/EMPLOY \$500.00; C&R SUPPLY, INC.,TRAVEL & CONFERENCE \$275.31; CARQUEST AUTO,SUPPLIES & MATERIALS \$75.17; CAYLOR, CARA,PAYROLL RECEIVABLE/EMPLOY \$500.00; CELLULAR ONE,UTILITIES \$111.38; CENTRAL BUSINESS SUPPLY,SUPPLIES & MATERIALS \$1153.37; CENTURY BUSINESS PRODUCT,SUPPLIES & MATERIALS \$52.18; CHAPMAN, NICHOLE,PAYROLL RECEIVABLE/EMPLOY \$500.00; CHIEF SUPPLY INC,SUPPLIES & MATERIALS \$320.95; COBRA ADMINISTRATOR,PERSONAL SERVICES \$250.00; COURTESY PLUMBING,REPAIRS AND MAINTENANCE \$350.14; CUSTOM MICRO,DATE PROCESSING/SOFTWARE \$55460.00; DAKOTA TOOL & PAWN,SUPPLIES & MATERIALS \$13.98; DALE'S ALIGNMENT,SUPPLIES & MATERIALS \$2187.71; DECATUR ELECTRONICS, INC,REPAIRS & MAINTENANCE \$107.00; DEN-WIL INC,RENTALS \$788.12; DIETRICH, DONNA K.,PROFESSIONAL SERV. & FEES \$349.60; EAST DAKOTA WATER DEVE.,AMOUNT HELD FOR WATER CON \$325.85; EINSPAHR AUTO PLAZA,GASOLINE/VEHICLE MAINT. \$177.16; ELITE BUSINESS SYSTEM INC,REPAIRS AND MAINTENANCE \$66.00; EVERIST, L.G. INC.,SUPPLIES & MATERIALS \$651.25; FOERSTER WHOLESALE SUPPLY,SUPPLIES & MATERIALS \$289.80; FREDERIKSEN, BETH,TRAVEL & CONFERENCE \$8.96; G&K SERVICES,REPAIRS & MAINT. \$505.10; GARRY, KELLY C.,ADULT DEFENSE \$201.61; GRAINGER,SUPPLIES & MATERIALS \$355.20; HAGEDORN, JAMES,PAYROLL RECEIVABLE/EMPLOY \$500.00; HAROLD'S PRINTING,OFFICE SUPPLIES \$1034.60; HAUGEN, RICHARD,PAYROLL RECEIVABLE/EMPLOY \$500.00; HELDT, GARY,TRAVEL & CONFERENCE \$45.00; HILLYARD INC,SUPPLIES & MATERIALS \$459.96; HOGAN, TIM,ADULT DEFENSE \$1584.27; HOMESTEAD DO-IT CENTER,SUPPLIES & MATERIALS \$32.72; INNOCORP LTD,SUPPLIES & MATERIALS \$90.00; INSTY-PRINTS,SUPPLIES & MATERIALS \$104.50; INTEGRATED BUSINESS SOL,DATA PROCESSING/SOFTWARE \$1075.95; INTER-LAKES COMM. ACTION,COMMUNITY WORKER \$750.00; INTERSTATE TELECOM. COOP,DATABASE SERVICE-ITC \$713.45; JV TREES-JASON VRCHOTA,REPAIRS & MAINT. \$78.00; JANITOR'S CLOSET,SUPPLIES & MATERIALS \$33.00; KABEISEMAN & POLLARD,OTHERS (CT APP. ATTY.) \$156.80; KLOSTER, MEL,TRAVEL & CONFERENCE \$319.00; KNOFF, DAVID,AM'T HELD FOR SHERIFF TRU \$2034.39; KOOISTRA, NELVA,PROFESSIONAL SERV. & FEES \$39.00; KUSHLAN, DIANE T., AICP,PROFESSIONAL SERV. & FEES \$10.87; L&L PARTS,SUPPLIES & MATERIALS \$722.10; LEISURE PRO,SUPPLIES & MATERIALS \$87.35; LEWIS & CLARK MENTAL,PROFESSIONAL SERV. & FEES \$390.00; LILLA, CHRISTOPHER L.,PAYROLL RECEIVABLE/EMPLOY \$500.00; MCCANN, M.E.,ADULT DEFENSE \$611.55; MCI WORLDCOM,UTILITIES \$314.23; M&T FIRE & SAFETY INC.,SUPPLIES & MATERIALS \$400.00; MACKSTEEL,SUPPLIES & MATERIALS \$149.02; MAHER, RAE LYNN,PAYROLL RECEIVABLE/EMPLOY \$500.00; MANS, BOB,TRAVEL & CONFERENCE \$5.12; MARTIN'S INC.,SUPPLIES & MATERIALS \$721.00; MARSHALL & SWIFT,PROFESSIONAL SERV. & FEES \$1004.40; MASTERCARD,CITIZEN CORP. \$1166.79; MATTHEW BENDER & CO.,SUPPLIES & MATERIALS \$695.15; MATT'S AUTO DETAILING,REPAIRS AND MAINTENANCE \$60.00; MAY & JOHNSON, PC,ADULT DEFENSE \$694.40; MIDWEST PLAN SERVICE,SUPPLIES & MATERIALS \$15.00; MILLS PROPERTY MANAGEMENT,REPAIRS AND MAINTENANCE \$465.64; MILLS, MIKE,AM'T HELD FOR SHERIFF TRU \$234.00; MINNEHAHA CO. JUVENILE,JDC-MINNEHAHA COUNTY \$3360.00; MINNEHAHA CO. TREAS.,MV NOTICES/TAX NOTICES \$74.94;

MIX DRY CLEANERS,SUPPLIES & MATERIALS \$116.50; NACVSO,TRAVEL & CONFERENCE \$30.00; NAT'L 4-H COUNCIL,4-H EVENTS & LIT. \$119.95; NEGSTAD, MARY,TRAVEL & CONFERENCE \$38.72; NELSON, NANCY J.,ADULT DEFENSE \$681.72; NICHOLS, SHARON,TRAVEL & CONFERENCE \$4.80; NIELSEN'S,SUPPLIES & MATERIALS \$668.63; NOGELMEIER, AMBERLYN,PAYROLL RECEIVABLE/EMPLOY \$500.00; NORTEK COMPUTERS INC,REPAIRS AND MAINTENANCE \$59.97; NORTH CENTRAL RENTAL,REPAIRS AND MAINTENANCE \$1900.00; O'BRIEN, SEAN M.,ADULT DEFENSE \$388.50; OFFICE SYSTEMS INC,SUPPLIES & MATERIALS \$919.83; OLSON & JOHNSON INTERNAT,REPAIRS & MAINT. \$188.11; OLSON, ROBERT,PAYROLL RECEIVABLE/EMPLOY \$500.00; PHEASANT COUNTRY EXPRESS,SUPPLIES & MATERIALS \$2522.13; PRAIRIE GRAPHICS,CITIZEN CORP. \$232.00; PREMIER ENGINEERING INC,PROFESSIONAL SERV. & FEES \$1191.88; PRO MAP CORP,DATA PROCESSING/SOFTWARE \$1812.50; PRODUCT CENTER, THE,SUPPLIES & MATERIALS \$688.96; QUAM, BENJAMIN,PAYROLL RECEIVABLE/EMPLOY \$500.00; RAZOR'S EDGE LAWN CARE,REPAIRS AND MAINTENANCE \$510.00; RFD,PUBLISHING \$963.95; REHFUSS, CAHTY,PROFESSIONAL SERV. & FEES \$39.00; REVENUE, S.D. DEP'T.,BLOOD TESTS \$197714.00; RIBSTEIN, RICK,ADULT DEFENSE \$891.73; RUNNING'S BIG "R",SUPPLIES & MATERIALS \$284.64; SCHUT, ROY,AM'T HELD FOR BROOKINGS C \$68.44; SCHWENK, TERRY, RENT \$250.00; S.D. ASSN. CO. WEED BD.,SUPPLIES & MATERIALS \$127.00; SD CO WEED SUPERVISOR,TRAVEL & CONFERENCE \$50.00; SD CONTINUING LEGAL,SUPPLIES & MATERIALS \$125.00; SD PLANNERS ASSOC.,PROFESSIONAL SERV. & FEES \$75.00; SHEPHARDSON HARDWARE HANK,SUPPLIES & MATERIALS \$29.84; SIOUX VALLEY WIRELESS,TELEPHONE \$37.95; SIOUX VALLEY CLEANERS INC,REPAIRS AND MAINTENANCE \$275.00; SMITH, STEVE,TRAVEL & CONFERENCE \$16.00; SMITH, JODY O.,ADULT DEFENSE \$281.20; SOFTWARE SERVICES INC.,DATA PROCESSING/SOFTWARE \$4257.50; SPENCE, KRISTA,PAYROLL RECEIVABLE/EMPLOY \$500.00; SPRINT,TELEPHONE \$27.59; STATE OF SOUTH DAKOTA,PROFESSIONAL SERV. & FEES \$53.37; STEE, ROSE MARIE,SUPPLIES & MATERIALS \$235.48; SCHMIT, CINDY,COURT CASE EXPENSE \$39.68; STOLTENBURG, MICHAEL,PAYROLL RECEIVABLE/EMPLOY \$500.00; STURDEVANT'S AUTO,SUPPLIES & MATERIALS \$478.29; SWEEBE, BART,PAYROLL RECEIVABLE/EMPLOY \$533.40; TANGEN, LAURIE,TRAVEL & CONFERENCE \$30.08; TOLK, NICOLE,PAYROLL RECEIVABLE/EMPLOY \$500.00; UMBERGER, CHARLES,PAYROLL RECEIVABLE/EMPLOY \$500.00; VERIFICATIONS INC,PERSONAL SERVICES \$31.85; VLASMAN, BARRY L.,ADULT DEFENSE \$879.64; WYSUPH, WILLIAM,AM'T HELD FOR SHERIFF TRU \$2037.79; WAGNER REAL ESTATE,INSPECTION FEES \$600.00; WALMART COMMUNITY,SUPPLIES & MATERIALS \$203.88; WALMART COMMUNITY,SUPPLIES & MATERIALS \$242.63; WALMART COMMUNITY,SUPPLIES & MATERIALS \$7.87; WHEELCHAIR EXPRESS INC, GASOLINE \$135.00; WHITE CITY,UTILITIES \$62.39; WIECZOREK, TERRY,ADULT DEFENSE \$402.24; YANKTON COUNTY SHERIFF,TRAVEL \$66.00; YANKTON COUNTY TREASURER,PROFESSIONAL SERV. & FEES \$192.10; NORDBYE, JESSE,JURY & WITNESS \$22.56; LAW, AMY,JURY & WITNESS \$20.00

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Motion by Santema, seconded by Negstad, to approve the following transfers as per budget appropriations for the First Quarter of 2006: From General Fund 10100X4290911 to Emergency Management Fund 22600X3710000 for \$12,500.00; and from General Fund 10100X4294911 to Highway Road & Bridge 20100X4330311 for \$312,500.00. Roll Call Vote: Negstad "Aye," Santema "Aye," Larson "Aye," Falken "Aye." Motion Carried.

Be it noted, Register of Deeds statement of fees was filed in the County Auditor's Office collected for the month of February 2006 in the amount of \$18,565.00.

Be it noted, the Auditor's Account with the Treasurer for the month of February 2006 is as follows:

February 2006	\$8,389,545.18
Total amount of deposits in banks.....	
Total amount of actual cash: Currency.....	15,166.00
Coins.....	93.17
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.....	66,990.24
Itemized list of all items, checks, and drafts in Treasurer's possession over 3 days...	0
Insufficient checks.....	1,649.63
T O T A L	<u>\$8,473,444.22</u>

Zoning and Drainage Director, Robert Hill met with the board to present the following plat for approval.

Motion by Negstad, seconded by Larson, to approve for recording purposes and authorize Chairperson Falken to sign Resolution 06-12; A Resolution for the plat of Lot 2A and Lot 3A of Lake Park First Addition in the NE ¼ of Section 28-109-50 in the County of Brookings, South Dakota. Roll Call Vote: Santema "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion Carried.

Donna Ramsay met with the board to discuss Zoning Concerns, Insurance Requirements, and the Proposed Changes to the Zoning Ordinance.

REGULAR BUSINESS

Emergency Management Deputy Director, David Swisher met with the board to discuss the Grant Reimbursement Agreements for the U.S. Department of Homeland Security Office for Domestic Preparedness FY 2004 Law Enforcement Terrorism Prevention Program.

Motion by Santema, seconded by Larson, to approve and authorize Chairperson Falken to sign the Grant Reimbursement Agreement for the U.S. Department of Homeland Security Office for Domestic Preparedness FY 2004 Law Enforcement Terrorism Prevention Program between Brookings County and the South Dakota Department of Public Safety, for a maximum amount of \$16,450. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion Carried.

Motion by Negstad, seconded by Santema, to approve and authorize Chairperson Falken to sign the Grant Reimbursement Agreement for the U.S. Department of Homeland Security Office for Domestic Preparedness FY 2004 Law Enforcement Terrorism Prevention Program between Brookings County and the South Dakota Department of Public Safety, for a maximum amount of \$24,500. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion Carried.

Motion by Larson, seconded by Santema, to approve and authorize Chairperson Falken to sign the Grant Reimbursement Agreement for the U.S. Department of Homeland Security Office for Domestic Preparedness FY 2004 Law Enforcement Terrorism Prevention Program between Brookings County and the South Dakota Department of Public Safety, for a maximum amount of \$39,355. Roll Call Vote: Negstad "Aye," Santema "Aye," Larson "Aye," Falken "Aye." Motion Carried.

Zoning and Drainage Director, Robert Hill met with the board to discuss and distribute the Brookings County Flood Map Agreements.

Motion by Larson, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Brookings County Digital Base Map Data Redistribution Agreement and the Federal Emergency Management Agency Community Partner Memorandum of Agreement between Brookings County and Federal Emergency Management Agency. Roll Call Vote: Santema "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion Carried.

Zoning and Drainage Director, Robert Hill met with the board to discuss the following Departmental Matters: the Public Utilities Commission, the Wind Energy Meeting, the Zoning Meeting, the Proposed Ordinance Changes, Zoning Matters, and NRCS Correspondence.

Software Services, Inc. President, Patti Guthrie met with the board to discuss the Software Contract for the Brookings County Management Software.

Stephanie Cooper, a Prudential Spirit of Community Award recipient met with the board to give an overview of her Community Service Activity titled Families First - "Closing the Generation Gap."

Chairperson Falken read a Statement of Commendation to Prudential Spirit of Community Award recipient, Stephanie Cooper.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, the SDSU Growth Partnership, the NRCS Letter of Support, the Pandemic Flu Summit, Youth in Government Day, Extension Rentals, the Drainage Meeting, Sioux Valley District Meeting, Invitations, Reservations, and Correspondence.

Be it noted, the Board approved the following Personnel Action Notices: Annual Reviews: Brenda Conn from \$13.35 to \$13.59; Richard Haugen from \$10.66 to \$10.87; Steve Tietjen from \$19.85 to \$20.20.

COMMISSIONER'S OPEN DISCUSSION

Zoning and Drainage Director, Robert Hill met with the board to discuss a request from the Disabled American Veterans.

Commissioner Larson reported on the NACo Legislative Conference.

Commissioner Negstad reported on the Brookings City Drainage Meeting, the Domestic Abuse Shelter Special Meeting, the Zoning Meeting, and the Town & Township Equalization Meeting.

Commissioner Santema reported on the Zoning Meeting.

Commissioner Falken reported on the Zoning Meeting and the Town & Township Equalization Meeting.

ADJOURNMENT

There being no further business, Chairperson Falken declared the meeting adjourned until Tuesday, March 21, 2006

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office